

Charter Township of Union



Job Posting

The Charter Township of Union is seeking a Building Official, Building Inspector, Plan Reviewer. This position operates under the direct supervision of the Township Manager and is currently responsible for 2 subordinate employees assigned to the Building Department. This position is responsible for building permits, inspection services, and the rental housing inspection program. Successful candidate must be able to work closely with contractors and building owners to ensure compliance of newly constructed, remodeled, and existing structures with applicable codes and local ordinances. They must be able to examine construction plans to determine compliance with applicable building codes and ordinances, and issue appropriate permits. This position must be able to conduct and direct field inspections, and insure the proper maintenance of all records. Successful candidate must be able to perform all of the essential job functions listed in the Union Charter Township Job Description for this position (available from the Township Manager upon request).

Salary Range: \$46,548 to \$50,912- Based on the collectively bargained union contract currently in place, plus Paid time off, Holiday pay, Blue Cross Blue Shield health care, Delta dental, Vision, Life & Long term disability insurance, a Section 125 flexible spending plan, and MERS retirement plan..

License: Must maintain a current Valid Michigan Drivers License.

Certification: Must be Registered as a Building Code Official, Plan Reviewer, and Building Inspector in the State of Michigan.

Education: Associates Degree in Construction Management or related field.

Experience: Seven (7) years as a construction manager and/or as a building inspector or building official.

Additional Skills: Ability to read and understand blue prints and architectural plans, advanced knowledge of applicable building codes. Must be able to use basic office equipment such as telephone, computer, tablet, printer, fax machine, etc.

Additional Information can be obtained from the Building Official Job Description. This Document can be obtained by contacting the Township Manager at the address listed below.

Send letter of application and resume to:

Building Official Opening
The Charter Township of Union
C/O: Township Manager
2010 South Lincoln
Mt. Pleasant, MI 48858
Email: bnewkirk@uniontownshipmi.com

Application Deadline: July 1, 2016

NOTE: The Charter Township of Union is an equal opportunity employer.